

Technical Intern Training Program (TITP) - Additional Job Order

[] TITP

[] TITP Careworker

Name of Supervising Organization:

Name of Sending Organization:

Name of Implementing Organization:

DOCUMENTARY REQUIREMENTS	S	REMARKS
Criteria of Job Category and Operation issued by the MHLW, with an English translation bearing the name and signature of the translator		
Draft Technical Plan with an English translation bearing the name and signature of the translator		
Technical Intern Offer (TIO) indicating the positions, the number of positions and salary per position, using POLO TITP Form No. 2018-01		
Certification on the number of employees using POLO Form No. 2018-01a		
Employment Contract for Technical Intern, using OTIT Reference Form 1-14		
Employment Terms and Conditions with Attachment on Wage Payment , using OTIT Reference Form 1-15		
Addendum to the Master Employment Contract, using POLO TITP Form No. 2018-02		
Addendum to the Employment Contract for Technical Intern Training for Care Worker Job Category using DOLE D.O. 188-B Form No. 2018-01		
Additional Technical Intern Offer , using POLO TITP Form No. 2018-03		
Copy of previously verified employment documents		